



SUMMER Payroll Deduction Authorization Form

First Name

Last Name

I, _____, authorize the Business Office to set up a payroll deduction as follows:

Summer Housing:

Dates I plan to live in Campus Housing _____ to _____

Total number of days (calculate using dates above) _____
x \$5.00 per day

Total Housing Costs \$ _____

_____ Divide my summer housing costs equally over the course of my summer employment.

_____ Deduct all my summer housing costs from my first payroll.

Tuition:

_____ % of my summer earnings should be applied to my Tuition account.

Student Signature

Date